

ACCOUNTANT GENERAL KHYBER PAKHTUNKHWA PESHAWAR.

CHECK LIST FOR PREAUDIT OF MCC PURCHASE BILLS.

01. Sanction for Expenditure (Original)
02. Invoice/Voucher, Demand Bill (Original)
03. Supply Order (Original)
04. Inspection Report (Attested Copy)
05. Delivery Challan
06. Income Tax/Sales Tax Registration Certificate (A.T.L)
07. Professional Tax Clearance Certificate
08. Approved MCC List.
09. Stock Entry
10. Deduction of Stamp Duty.

CHECK LIST FOR PREAUDIT OF MEDICINE LOCAL PURCHASE BILL.

01. Sanction for Expenditure (Original)
02. Invoice/Voucher, Demand Bill (Original)
03. Supply Order (Original)
04. Inspection Report (Attested Copy)
05. Delivery Challan
06. Income Tax/Sales Tax Registration Certificate (A.T.L)
07. Professional Tax Clearance Certificate
08. Stock Entry
09. Deduction of Stamp Duty.
10. Advertisement (in case of purchases made other than MCC).
11. 2% CDR and 10% Security.
12. Comparative Statement.
13. Agreement Deed.


Accounts Officer