

No. _____ 10-A
To

Dated Peshawar the ____ / ____ / ____

The Accountant General,
N.W.F.P, Peshawar.

Subject: **FINAL PAYMENT OF G.P.FUND (FORM-10) ACCOUNT IN RESPECT OF MR. _____ VIDE ACCOUNT NO.IV-_____.**

I forward herewith a claim for the final with drawl of G.P. Fund accumulation in respect of Mr. _____ who Retire/LPR/Died/Resigned on/With effect from _____.

He has therefore requested that necessary authority in his favour may be issued to the undersigned as early as possible. Necessary particulars in accordance with his final payment are given below.

1. The actual date of retirement/LPR. _____
2. In case of resignation in would be _____
Stated if his resignation has been accepted _____
3. (a) In case of discharge the reasons of the case may be stated. _____
4. Account of the last fund deduction with the number of bill with treasury Voucher of the number of bill with date of encashment for which is deducted. _____
5. Name of the Treasury at which payment of the fund money is desired. _____
6. In case of dismissal whether the officer has intends to file and appeal. If the appeal has been rejected, date of rejection. _____
7. If no appeal has been filed, the date of which the period of appeal will expire. _____
8. Correct G.P. Fund Account No. verified form the statement furnished to depositor for the year to year. _____
9. A certified from appropriate appointing authority showing that no advance form G.P. Fund was granted to the subscriber concerned and the has not drawn any amount either for payment of insurance premium or for financing. A new insurance policy during the last 12 months prior to the date of his retirement except for which full particulars should be given. _____
10. Was his provident fund account maintained Departmentally, if not given some details or balance now payable, if no, furnish the office along with particulars of the subsequent deductions. _____

Signature of DDO & Official Stamp