

VENDOR CREATION FORM
(FIRMS/SUPPLIERS)

Title of Firm _____
Sales Tax No. _____
Income Tax No. _____
Bank Account _____
Bank Branch _____
Cost Center _____

Signature & Seal of the Firm/Supplier

Cost Center No.

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Documents Attached:

Note: Please tick the below columns

- 1. Cheque Book Leaf Photocopy.....
- 2. Sales Tax Certificate.....
- 3. Income Tax Certificate.
- 4. Bank Detail.....
- 5. N.I.C Copy.....
- 6. Bank Account with Code.

Signature and Seal of DDO

Cutting/Overwriting no acceptable.

Vendor No.